

NATIONAL GAMBLING BOARD

420 Witch-Hazel Avenue
Eco-Glades 2
Block C
Eco Park
Centurion, 0144

**INVITATION TO SUBMIT A PROPOSAL FOR:
NGB 001 (2019/2020): APPOINTMENT OF A SERVICE PROVIDER(S) TO RENDER
TRAVEL MANAGEMENT SERVICES FOR A PERIOD OF THREE (03) YEARS**

Physical address of the National Gambling Board Place where bid documents can be collected	420 Witch-Hazel Avenue, Eco-Glades 2, Block C, Eco Park, Centurion, 0144 Bid documents, inclusive of a detailed Terms of Reference (TOR's) are obtainable at a non-refundable cost of R100-00 from the offices of the NGB at the below-mentioned address on week days from 12 April 2019 until 24 April 2019, between 08h30 and 16h00 CAT at: The Offices of the National Gambling Board. Bid documents will only be provided upon receipt of proof of payment for bid documents. Alternatively, bid documents are available on Government's e-tender portal (www.etenders.gov.za).
Time of collection of bid documents	Weekdays (except public holidays) between 08H30 to 16H00 CAT.
Compulsory briefing meeting	Date: 24 April 2019, 11H00 CAT, Venue: NGB Offices, 420 Witch-Hazel Avenue, Eco-Glades Office Park, Centurion, 0144.
Evaluation on Preferential points	80/20 is applicable
Place of submission of bid documents	Bids must be deposited in the tender box available at reception desk of the offices of the National Gambling Board during working hours except on the date when submissions close. No faxed or e-mailed bid proposals will be accepted. Any bid submitted after the closing date will not be accepted.
Closing date of submission of bid proposal	08 May 2019 at 11H00 CAT.
Validity of the bid	180 days
Opening of bid documents	Bidders may attend the opening of bids which shall take place on the closing date of submissions at 12H00 CAT at the offices of the National Gambling Board.
Any queries regarding the bidding process and technical information:	Procurement Officer Contact Number: (010) 003 3486 E-mail address: scm@ngb.org.za